

**Career Cruising** provides comprehensive career information with a personal perspective. It includes career assessment tools, a comprehensive post-secondary schools database, a financial aid section, a career portfolio, classroom activities, and helpful administrative features.

Computer commands, field names and mouse actions are in italics.  
Text that you must type is within single quote marks ( ' ' ).

**To access Career Cruising:**

- Go to: **RCPL Web site** (<http://www.myrpl.com>)
- Click on: ***Research Tools***
- Click on: ***Careers, Education and Jobs***
- Click on: ***Career Cruising***
- Click On: ***inside the library*** OR ***home access***

★ To begin a new search after each question below, click *on the Main* button on the toolbar at the top of the page.

**1. I don't know what I want to do after I finish high school. Where do I begin my search?**


- Click on *Matchmaker* from the toolbar or click on *Career Matchmaker* on the left side of the page
- Enter your name
- Click *Start a new Career Matchmaker Session*
- Answer the 39 questions concerning your likes and dislikes
- Click on the appropriate *Go!* button in the Save Your Results box
- To save the portfolio, first time users complete "*My Information*" and create a user name and password
- Click *Create Portfolio*
- Click on the name of a career
- Click on one of the general information categories for more information

☆ Note: To retrieve your portfolio, enter your user name and password into the portfolio login box on the home page

**2. What are the careers where I could use my math skills?**

- Click on *Careers* from the toolbar or click on *Explore Careers* on the left side of the page
- Click *Search by School Subject*
- Click *Math*
- Click on the name of a career
- Click on one of the general information categories for more information

**3. Where can I find lesson plans on careers?**

- Click on the  on the toolbar at the top of the page
- Click on *Classroom Activities and Research Projects*
- Under Career Portfolio Classroom Activities, click *MS Word* or *PDF format* to download the materials in the desired format. Click *Open* in the download box
- Scroll down the page to view the various classroom activities