

NextReads - Allows you to receive book suggestions by e-mail. Sign up and choose from a variety of newsletters, featuring fiction and non-fiction categories.

Go to: **RCPL website** (<http://www.myrcl.com>)

Click on: **Research Tools**

Click on: **Books and Literature**

Scroll down to: **NextReads**

Click On: **inside the library OR home access**

Computer commands, field names and mouse actions are in *Italics*.
Text that you must type is within single quote marks (' ').

1. How do I sign up to receive book suggestions by e- mail?

- Choose your newsletter(s) by clicking in the box(es) to the left of your favorite book genres
- Enter your name, email address, and password of your choice at the bottom of the page
- Record your password in a secure place for future reference
- Click on *Subscribe*
- Check your email for a new message from *BookBuzz at RCPL*
- Click on the link in the email to confirm your subscription

2. How do I change which newsletters I'm subscribed to?

- Click on *Manage Subscriptions* at the bottom of the page
- Type in your email address and password
- Click on *Login*
- Check genres to add them to your subscription, and un-check genres to remove them from your subscription
- Click on *update subscription settings*